

Silica Control Training Program Checklist (Sample)

	Complete	Incomplete
1. Identified employees who need to be included in the training program.	<input type="checkbox"/>	<input type="checkbox"/>
2. Training program ensures that new employees are trained before initial assignment.	<input type="checkbox"/>	<input type="checkbox"/>
3. Informed employees of our written program and training requirements.	<input type="checkbox"/>	<input type="checkbox"/>
4. Informed employees of the health hazards associated with crystalline silica and proper use and handling.	<input type="checkbox"/>	<input type="checkbox"/>
5. Informed employees of the increased risk of impaired health due to the combination of smoking and silica exposure.	<input type="checkbox"/>	<input type="checkbox"/>
6. Informed employees of the signs and symptoms of excessive exposure to silica.	<input type="checkbox"/>	<input type="checkbox"/>
7. Informed employees of the specific areas and processes with potential of silica exposure and any air sampling results obtained.	<input type="checkbox"/>	<input type="checkbox"/>
8. Explained warning signs and silica product labels to employees.	<input type="checkbox"/>	<input type="checkbox"/>
9. Informed employees of the means to identify regulated areas and importance of obeying warning signs and labels.	<input type="checkbox"/>	<input type="checkbox"/>
10. Informed employees on the precautions to take in regulated areas.	<input type="checkbox"/>	<input type="checkbox"/>
11. Obtained or developed a safety data sheet for materials and products containing crystalline silica.	<input type="checkbox"/>	<input type="checkbox"/>
12. Explained the contents of the SDS and location/availability of the SDS.	<input type="checkbox"/>	<input type="checkbox"/>
13. Trained employees in the engineering controls (substitution, ventilation, enclosures, etc.) in use to reduce exposures to silica.	<input type="checkbox"/>	<input type="checkbox"/>
14. Trained employees in proper work practices, personal protective equipment and clothing, hygiene and other administrative controls to reduce or eliminate their exposure to crystalline silica in their work areas.	<input type="checkbox"/>	<input type="checkbox"/>
15. Informed employees of the hazards associated with performing maintenance and non-routine tasks.	<input type="checkbox"/>	<input type="checkbox"/>
16. Trained employees in emergency and spill cleanup activities and conditions.	<input type="checkbox"/>	<input type="checkbox"/>
17. Explained the purpose and content of the respiratory protection program to employees.	<input type="checkbox"/>	<input type="checkbox"/>
18. Explained the respirator selection procedure and types of respirator(s) required for use in regulated areas.	<input type="checkbox"/>	<input type="checkbox"/>
19. Reviewed methods for proper respirator fit, use & care.	<input type="checkbox"/>	<input type="checkbox"/>
20. Explained the purpose & content of the medical surveillance program to employees.	<input type="checkbox"/>	<input type="checkbox"/>
21. Explained the types of test conducted during baseline and follow-up medical examinations.	<input type="checkbox"/>	<input type="checkbox"/>
22. Developed a system to ensure that all incoming crystalline silica-containing materials/products are checked for proper labels and data sheets.	<input type="checkbox"/>	<input type="checkbox"/>
23. Established procedures to ensure proper labeling of materials/products (containing crystalline silica) and warning signs for regulated areas.	<input type="checkbox"/>	<input type="checkbox"/>
24. Informed employees of their rights of access to records, and locations of records.	<input type="checkbox"/>	<input type="checkbox"/>
25. Developed a way to evaluate the effectiveness of the training program and to track those who have received training.	<input type="checkbox"/>	<input type="checkbox"/>

For information purposes only