Checklist for Noise Monitoring

Whether you do your own noise monitoring or have someone do it for you, you want to be sure the noise survey is performed and documented properly. If you are inspected by OSHA, the compliance officer will want to review your noise survey results to be sure they are accurate and up to date. The following checklist is provided to help you document your noise monitoring procedures and results. Items generating "No" answers should be recorded, along with planned actions and proposed completion dates. If you are unsure of an item, check "No" until the correct answer can be verified. Once you have the noise exposure data you need, you can include them in this section or complete the Noise Survey Results Record.

Yes	No	
☐	☐	1. Noise measurements have been performed to determine eight-hour average exposures for all noise-exposed employees and job classifications.
☐	☐	2. The type of survey performed (individual, area, etc.) and survey methodology are documented with survey results.
☐	☐	3. A noise map (a facility, plant, building plan, or area map with noise measurements marked on it) is available.
☐	☐	4. All noise survey equipment was calibrated before and after the noise survey(s) and calibration documentation is available.
☐	☐	5. The manufacturer, model, and serial number of all noise survey equipment are documented with survey results.
☐	☐	6. All noise survey equipment meets ANSI Type 2 accuracy requirements or better.
☐	☐	7. Noise levels from 80 dBA to 130 dBA were included in the dose computation and a 5 dB exchange rate was used.
☐	☐	8. A report of the most current noise survey is available for review.
☐	☐	9. All employees exposed at or above 85 dBA have been informed of the survey results.
☐	☐	10. Current survey results reflect recent changes in production processes, equipment, or controls.

Date: _____

By: _____

Checklist for Noise Monitoring - Report

☐ **No Deficiencies**

	Target Completion Date	**Completed**
1) Deficiency **Planned Action**		☐
2) Deficiency **Planned Action**		☐
3) Deficiency **Planned Action**		☐
4) Deficiency **Planned Action**		☐
5) Deficiency **Planned Action**		☐
6) Deficiency **Planned Action**		☐
7) Deficiency **Planned Action**		☐
8) Deficiency **Planned Action**		☐